

**PARENT COPY**

Date note sent:-

..... / ..... / .....

First day of absence

.....

Last day of absence

.....

Reason given:-

.....

Absence note for: .....

(Surname - Printed)

.....

(Christian name - Printed)

This note is for an absence that:-

has occurred

will occur at ..... am/pm

First day of absence:-

Last day of absence:-

The reason for the absence is .....

.....

Date signed .....

Signature .....



Class .....

<b>TEACHER USE</b>
Code .....
Date Received .....

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